

ISR Details

Object ID Object abbr. UNDRGRD-STU UNDERGRADUATE ASSIST

Position Copy

Use position # of the position you are copying.

ISR Number 0
Initiator

Approver Details

Begin Date 01/01/2020

Approver 1
Approver 2

Department Approver 1

No Approver 2 required

JHU Position Action Details

Please make sure the Change Box is checked next to ALL sections that contain changes.

No Position Changes

Object

Job Short Text UNDRGRD-STU
Position Title UNDERGRADUATE ASSIST Change?

Related Object

Organizational Unit
Supervisor's Position # Supervisor Name Change?
Job Code 30000885 Undergraduate-STU
Exempt/Non-Exempt Non Exempt

Planned Compensation

Pay Grade		Pay Scale		Change? <input type="checkbox"/>
Pay grade type	SU Student-Undergrad	Pay scale type	<input type="text"/>	
Pay grade area	U JHU	Pay Scale Area	<input type="text"/>	
Pay grade	UGRADAS2	Pay Scale Group	<input type="text"/>	
Pay grade level	01	PS level	<input type="text"/>	

Account Assignment Features

Personnel area UN17 University Student Services Change?
Personnel Subarea U007 Undergrad Stud

Home Cost Center

Cost Center Change?

Employee Group/Subgroup

Employee Group Student Change?
Employee Subgroup 25 S1 Hrly Non-Exmpt

FLSA Override

FLSA Override

Compliance

JCAHO Compliant N Change?
HIPAA Training N

Officer Status N
Required Attendance Change?

Licensing / Certification

License 1	<input type="text"/>	Certification 1	<input type="text"/>	Change? <input type="checkbox"/>
License 2	<input type="text"/>	Certification 2	<input type="text"/>	
License 3	<input type="text"/>	Certification 3	<input type="text"/>	
License 4	<input type="text"/>	Certification 4	<input type="text"/>	
License 5	<input type="text"/>	Certification 5	<input type="text"/>	

Position Budget

Annual Budgeted Salary Change?
Weekly Work Hours

Finance Reporting

Financial Disclosure
Conflict of Interest Change?

Annual Base Hours

Time Collection Indicator 01 CATS

Annual # Months Worked

12

[Change?](#)

Comments

You can request additional copies as needed.