ISR Details

Object ID 0   Object abbr. [_____]

Position Create - Visiting Graduate Fellowship

ISR Number 0
Initiator [_____]

Approver Details

Begin Date   08/01/2012

Approver 1 [_____]
Approver 2 [_____]

> The TAX Office must be selected as Approver 2 for all Fellowship Position Creates/Copies.

JHU Position Action Details

Object

Job Short Text   VGRAD-STU
Position Title   Visiting Graduate Student - Fellowship

> Name the position so that it makes sense to you and makes it easy to identify the positions later in PPOSE.

Related Object

Organizational Unit   **Organizational Unit to which the position belongs**
Supervisor's Position #   **Position # of Supervisor**   Supervisor Name [_____]
Job Code   30000886 Visiting Graduate-STU
Exempt/Non-Exempt [__]

Planned Compensation

Pay Grade

Pay grade type   SG Student-Graduate
Pay grade area   U   JHU
Pay grade   FLLWSHIP
Pay grade level   01

Pay Scale

Pay scale type [_____]
Pay Scale Area [_____]
Pay Scale Group [_____]
PS level [_____]

> Pay Scale section should be left blank.

Account Assignment Features

Personnel area   **Select appropriate from drop down menu**
Personnel Subarea   U011 Visiting Student

Home Cost Center

Cost Center   1201730001

> Home Cost Center - Not an Internal Order number (IO). IO would be indicated in the cost distribution

Employee Group/Subgroup

Employee Group   Non-Employee
Employee Subgroup   20 Fellowship Recipient

ARRA

ARRA Funded   Y or N
ARRA Position Type [__]
ARRA Fund End Date [_____]

> If you are unsure if your position will be ARRA funded, select No. This can be changed later if needed with a Position Maintain ISR.

JHEN Additional Position Attributes

Compliance

JCAHO Compliant [__]
HIPAA Training [__]

Officer Status [__]
Required Attendance [__]

Licensing / Certification

License 1 [_____]
License 2 [_____]
License 3 [_____]
License 4 [_____]
License 5 [_____]

Certification 1 [_____]
Certification 2 [_____]
Certification 3 [_____]
Certification 4 [_____]
Certification 5 [_____]

IPEDS

IPEDS Required [__]
IPEDS Service % [__]
IPEDS Instructional % [__]
IPEDS Research % [__]

Finance Reporting

Financial Disclosure [__]
Conflict of Interest [__]

Time Collection Indicator   00 None
Annual # Months Worked   12

Comments

Please make 10 new positions.

> You can request up to 20 copies/creates on this ISR.