

**Johns Hopkins University
Student Financial Support**

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To: All Payroll Contacts
From: Jean Marie Coleman
Senior Assistant Director & Manager of Federal Programs
Office Student Financial Services, ASEN
Date: May 1, 2023
Re: Summer 2023 ASEN Federal Work-Study

****The traditional summer FWS program will not be available this summer for undergraduates****

The Krieger School of Arts & Sciences and Whiting School of Engineering (ASEN) undergraduate students may be employed in a Community Service or America Reads approved work study job only. ASEN graduate students may be employed in a traditional Federal Work Study job as well as Community Service and America Reads positions.

Employers, please keep in mind that all Community Service/America Reads positions must be identified and approved by the Office of Student Financial Services. For more information about Community Service/America Reads jobs at ASEN, please contact Jean Marie Coleman at jcolem63@jhu.edu

Part-time & summer student job opportunities for all Homewood based students are posted on [SMILE](#), the University Experiential Learning platform.

Key Dates

Academic Year 2022-2023

- The undergraduate FWS program for the 2022-2023 academic year ends **May 11, 2023**. All hours worked after that date will automatically be charged 100% to the hiring department. Please be sure that all FWS hours worked during the academic year are entered before the May 31st pay date.
- The ASEN graduate FWS program for 2022-2023 academic year ends **May 11, 2023**.

Summer 2023

- ASEN graduate student summer FWS funding will be available from **May 11, 2023** to **August 16, 2023**. Any hours worked outside of these dates will be charged 100% to the hiring department.
- Summer Community Service/America Reads funding for undergraduates will run from **May 11, 2023** to **August 16, 2023**. Community Service/America Reads funds can be used to pay students for up to 37.5 hours per week during the summer. All hours over 37.5 will be charged 100% to the employing department. Any hours worked outside of these dates will be charged 100% to the hiring department.

Academic Year 2023-2024

- The 2023-2024 undergraduate FWS program will begin on **August 28, 2023** and will end on **May 14, 2024** (2023 winter break and 2024 intersession will be announced during Fall 2023)